



**DEPARTMENT OF HEALTH CARE SERVICES**

**CALIFORNIA OUTCOME MEASUREMENT SYSTEM  
TREATMENT (CalOMS TX)**

**DATA COMPLIANCE STANDARDS**

**NNA Contract: Document 3S**

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## CalOMS Tx Data Compliance Standards

The Department of Health Care Services (DHCS) has established the following data compliance standards for California Outcomes Measurement System –Treatment (CalOMS Tx) reporting. These data standards are intended to provide counties, their providers and direct providers with clear direction on submitting complete and accurate CalOMS Tx data in a timely manner.

Compliance with these data standards will help DHCS more effectively achieve the CalOMS treatment (CalOMS Tx) data collection and outcomes measurement objectives, including:

- Effectively manage and improve the provision of treatment services provided to SUD clients at the State, county and provider levels.
- Meet federal and State reporting requirements, including reporting obligations to other State agencies.
- Report to the Administration, Legislature, federal government, county boards of supervisors, provider boards of directors and other third-party payers information regarding the effectiveness of SUD programs in California.

### **Timeliness of Data**

**Standard: Counties and direct providers shall submit CalOMS Tx data to DHCS within 45 days after the end of the report month.**

- CalOMS Tx data is due to DHCS by the 15th of each month, or approximately within 45 days of the report month.
- Counties and direct providers may submit their monthly CalOMS Tx data as soon as it is available, or at any time during the report month (the calendar month in which the admissions, discharges or annual updates occur).
- Counties and direct providers may submit their CalOMS Tx data in one or more batch files, as frequently as best fits their business processes.

**Standard: Counties and direct providers shall correct those records identified in the CalOMS Tx Error and Submission Details Report and resubmit the corrected CalOMS Tx data to DHCS within 75 days following the end of the original report month.**

**Standard: Total late submissions or re-submissions shall not exceed five percent (5%) for any report month.**

## **Completeness of Data**

**Standard: Counties shall account for all one hundred percent (100%) of their county contracted treatment providers in their monthly submission(s) of CalOMS Tx data.**

- DHCS will review the completeness of the CalOMS Tx monthly submissions reported by the counties (counties are responsible for their county contracted providers) and direct providers.
- Counties are responsible for their county contracted providers and shall report for all (100 percent) of their treatment providers in their monthly submission that includes data for ALL of their providers: admissions, discharges, or annual updates. A provider no activity (PNA) record shall be submitted for any provider reporting no activity for the month.

**Standard: All providers must submit CalOMS Tx data each month. If a provider has no reportable CalOMS Tx activity, the provider must report “No Activity” as defined in the CalOMS Tx Input Data File Instructions and the CalOMS Tx Data Dictionary.**

**Standard: Counties and direct providers shall submit CalOMS Tx data that contains valid entries in every required field of every record.**

- All data fields in every CalOMS Tx record are important. Failure to enter a valid and correct response to any CalOMS Tx data question will result in a fatal error that will be reported to the county or direct provider for correction and resubmission.
- Discharge or Annual Update records that cannot be matched to a current or previously submitted admission record will be rejected.
- A ratio of discharge to admission data will be established for each county and direct provider. DHCS will monitor these percentages on a quarterly basis to determine if they are within the historical average.
- A percentage of the annual average of data records submitted will be established for each county and direct provider. DHCS will monitor these percentages on a quarterly basis to determine if they are within the historical average.

## **Accuracy of Data**

**Standard: The rate of fatal record errors detected shall not exceed five percent (5%) for each CalOMS Tx data batch file submitted.**

- DHCS will conduct ongoing monitoring and analysis of CalOMS Tx data through automated processes and automated reports.
- After the 15th of each month, DHCS will generate summary Data Quality and Compliance reports of the county's and direct providers' monthly submissions; these reports are available for the counties and the direct providers to generate and download.
- Detailed reports will identify the individual records with errors. After reviewing their error reports, counties and direct providers shall correct all records with errors and resubmit them to DHCS according to the Timeliness standard described above.