



October 6, 2016

TO: Kings Provider Network/SUD Contracted Providers

FROM:  Lupe Ponce Wong, SUD Program Manager
AOD Administrator

POLICY & PROCEDURE: CHARITABLE CHOICE

The purpose of this policy is to provide processes and procedures to ensure adherence to the Alcohol and Drug Programs Department Bulletin 04-5

(http://www.dhcs.ca.gov/formsandpubs/ADPBulletins/ADP_Bulletins_2004/ADP_04-05_ADA_CHK.pdf) regarding Nondiscrimination and Institutional Safeguards for Religious Providers, Title 42 Code of Federal Regulations (CFR), Part 54. (<https://www.law.cornell.edu/cfr/text/42/part-54>)

To ensure compliance with Title 42 Code of Federal Regulations (CFR), Part 54, all Drug and Alcohol Services contracts shall include language prohibiting discrimination against individuals on the basis of religion.

In addition, religious organizations shall be equally eligible for receipt of contracts. Contracting religious organizations shall establish a referral process to a reasonably accessible program for clients who may object to the religious nature of the contractor's program, and contractors shall be required to notify clients of their rights prohibiting discrimination and to be referred to another program if they object to the religious nature of the program at intake. Adherence to this requirement will be monitored by the SUD Division through annual site visits to programs and through a review of client files.

Contractors shall not use funds for religious program content. This requirement will be included in the contract and will be monitored during annual site visits.

Referral information will be submitted to the State annually by the SUD Division. Contractors shall be required to report any referrals that were made due to the religious nature of the contractor's programs to the AOD Administrator or designee.

cc: www.kcbh.org/KPN
Mary Anne Ford Sherman, Director